

NEW SHOREHAM SCHOOL COMMITTEE MEETING  
Block Island School  
July 18, 2016  
7:00 p.m.

The New Shoreham School Committee met in open session on Monday, July 18, 2016, in the media center of the Block Island School. Chair William Padien called the meeting to order at 7:02 p.m. The following members were present: Elizabeth Connor, Patricia Doyle, Ann Hall, William Padien, and Christopher Willi. Judith Lundsten was also in attendance.

**Approval of Minutes**

\*\*A motion (Padien, Connor) to approve the minutes of the meetings held on June 20 and 27, 2016, as presented carried with a vote of 5-0.

\*\*A motion (Padien, Connor) to approve the minutes of the executive session meetings held on June 20 and 27, 2016, as written carried with a vote of 5-0.

**Reports**

Patricia Doyle stated that with the School Committee's vote last month to waive a portion of the summer reading policy she would like a report at the September meeting on the outcome of supporting the library's program.

\*\*The unaudited standing of accounts through June 30, 2016, was submitted for School Committee review. The projected surplus for FY16 is \$116,140. A firm has been selected for the actuarial study at a cost of \$5,500, which is shown as an overage in Annual Audit. Overages in Instructional Supplies and Materials, Custodial Supplies, Building Improvements, Equipment, and Furniture and Fixtures were authorized because of the overall surplus at the end of the year. A bill for Legal Services, in the amount of \$4,410, was received recently for the entire year. A motion (Padien, Connor) to accept the unaudited finance report through June 30, 2016, carried with a vote of 5-0.

The average daily attendance for the fourth quarter of 2015-2016 was 90.06 percent. Unfortunately, the seniors were "graduated" in Aspen prior to the date of this report so they are not included. Mrs. Lundsten stated that three students were absent due to family trips and one family continues to have multiple absences for their children. More information is being kept on each student's absences and she is now familiar with which students to watch next year.

Mrs. Lundsten reported that Sam Bird is working on the bid for the solar project. He will be meeting with someone knowledgeable about solar projects/systems tomorrow to make sure the bid covers everything necessary. She hopes it will be ready to go out by the end of July. A neighbor has appealed the Planning Board's decision to move forward with the project and the hearing is scheduled for next week.

The electricians are still working to finish the installation of the LED lights.

It is hoped that the bid to reseal the gym walls can be awarded at the August meeting.

The carpeting in the elementary section has been installed and the administration is very pleased with the work.

The walls in the weight room have been painted and the ceiling tiles were replaced. The equipment was installed and it looks good. Kevin Kennedy submitted bids for two different types of windows. One has hard impact glass at a cost of \$687 each or double glazed windows at \$343 each. Both prices would be in addition to the cost of installation. School Committee members felt the more durable windows should be installed.

RIDE regulations require a letter of intent by August 1<sup>st</sup> for the Stage II application for additional construction. Mrs. Lundsten asked if the School Committee had any priorities, but it was felt that the administration should choose what needs to be done and in what order.

One of the custodians slipped and fell on some wax in the high school section and will be out of commission for several weeks. A commercial entity has been contacted for an estimate to finish the floors in the middle grades and hallways. An interview is scheduled tomorrow for a custodian helper. Mrs. Lundsten met with Lynn Fletcher today to plan out the summer work.

### **New Business**

**\*\*A motion (Padien, Connor) to reappoint Marsha Gutierrez as the district's School Committee Clerk for the 2016-2017 fiscal year carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to reappoint Chris O'Neill as the district's Attendance Officer for the 2016-2017 school year carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to reappoint the firm of Asquith & Mahoney, LLP to provide legal services to the district on an as needed basis for the 2016-2017 fiscal year carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to reappoint the physician representative(s) of the Block Island Health Services as the school physician(s) for the 2016-2017 school year carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) reappoint the dentist representative(s) of the Block Island Health Services as the school dentist(s) for the 2016-2017 school year carried with a vote of 5-0.**

**\*\*A motion (Connor, Hall) to appoint William Padien as the School Committee's RIASC delegate for the 2016-2017 fiscal year carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to approve the designation of the Washington Trust Company as the official bank depository carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to approve the designation of the Block Island Times for any required advertising carried with a vote of 5-0.**

\*\*A motion (Padien, Connor) to approve the designation of Chairperson and Secretary as authorized signatories of checks for all accounts carried with a vote of 5-0.

\*\*During a review of the school's annual health report it was noted that the required latex/allergy sensitive policy was missing. Mrs. Lundsten reviewed policies from other districts and discussed the proposed policy with school and medical center staff members. She recommended a policy prohibiting the use of latex gloves in the school, which meets the letter of the regulation. She will take a closer look at it later as latex can be found in many, many items. A motion (Padien, Connor) to post Policy GT: Latex Sensitivity for the required 20 days prior to adoption carried with a vote of 5-0.

\*\*Mrs. Lundsten reported that Policy ICB: Personal Technology Devices in School has been used as a procedure in the student handbook, but it was never official adopted as a policy by the School Committee. Texting and other electronic communications are not acceptable during class, but will be allowed at lunch and passing time between classes. It is hoped that the students will learn to use the devices responsibly. A motion (Padien, Connor) to post Policy ICB: Personal Technology Devices for the required 20-day period prior to adoption carried with a vote of 5-0.

Policy BAK: Policy Adoption and Amendment requires the School Committee to conduct a review of policy at least once per year. It was recommended that committee members review the policies and notify the superintendent if any need to be amended or updated. Mr. Padien suggested that the policies that were approved several years ago should be reviewed to see if they need to be updated or are obsolete. He suggested that several could be included on the agenda each month.

\*\*Correspondence was received from Katie Larsh, who was appointed last month as a special education teacher, that she has accepted another teaching position for several reasons. A motion (Padien, Connor) to accept the resignation of Katie Larsh as a special education teacher carried with a vote of 5-0.

\*\*A motion (Padien, Connor) to consent to the appointment of Megan Greene as an extended school year teacher assistant carried with a vote of 5-0. Ms Greene will be compensated at the rate of \$15.75 per hour.

\*\*A motion (Padien, Connor) to consent to the appointment of Kelsey Gammell as an elementary teacher carried with a vote of 5-0.

\*\*A motion (Padien, Connor) to consent to the appointment of Jayne Conway as an elementary teacher carried with a vote of 5-0.

\*\*A motion (Padien, Connor) to consent to the appointment of Jessica Wood as the secondary math teacher carried with a vote of 5-0.

**\*\*A motion (Padien, Connor) to consent to the appointment of Julieann Hoy as a certified occupational therapy assistant (COTA) for the 2016-2017 school year carried with a vote of 5-0. It was noted that as an assistant, Ms Hoy will work under the direction of Kathleen Schlenz.**

### **Calendar of Events**

The next regular School Committee meeting is scheduled for Tuesday, August 9.

### **Executive Session**

**\*\*A motion (Padien, Connor) at 7:59 p.m. to go into executive session pursuant to Rhode Island General Laws 42-46-4, 5(a)(2) for Collective Bargaining/Contract Negotiation carried with a vote of 5-0. It was noted for the record that the persons to be discussed were notified in advance in writing.**

### **Open Session**

**\*\*A motion (Padien, Hall) at 9:01 p.m. to return to open session carried with a vote of 5-0.**

**\*\*A motion (Padien, Connor) to seal the executive session minutes carried with a vote of 5-0.**

Mr. Padien reported that the following motions were made in executive session:

**\*\*A motion (Connor, Hall) to increase the principal's base pay to \$104,000 for the 2016-17 year, to increase her salary by 2.1 percent in year two and 2.5 percent in year three, and to delete the line from Mrs. Monje's contract "In general terms, salary increases shall be similar to those provided to teachers" carried with a vote of 5-0.**

**\*\*A motion (Padien, Hall) to revise Nancy Greenaway's contract to reflect an appointment of 0.6 FTE English carried with a vote of 5-0.**

### **Adjournment**

**\*\*A motion (Padien, Hall) at 9:02 p.m. to adjourn carried with a vote of 5-0.**

Marsha L. Gutierrez, Clerk

Date approved: August 9, 2016

**\*\*Double asterisk is used to define motions in the minutes for easier identification.**